

Bradfield Sunshine Club

Adverse Weather / Critical Incident Policy

Schools Closed before start of day:-

Bradfield – if school is closed before start of school day Sunshine Club will not be in operation that day. If school is closed before 9 but after children have started to arrive for Breakfast club we will phone you and ask you to return to collect your child. If we are unable to contact parents we will go to the next emergency contact on your registration form.

Bucklebury/Woolhampton/Pangbourne – if schools are closed before start of day Sunshine Club will not be in operation for after school club. Linda Barnes will monitor all schools to check if they are open or not. If your school is open but Bradfield is not, we will still provide after school care UNLESS we feel it is unsafe to travel for both our staff and the children. Linda Barnes will monitor the situation and advise parents no later than lunchtime by text. Please reply to the text to let Linda know you have received it.

School Closure During School Day:-

Bradfield – as staff live within walking distance they will offer support to school in the event of a closure during the school day. Parents are asked to keep in contact with Sunshine Club to advise of their plans for collection of their children. To assist the school after school club may take place at Bradfield Primary, Linda Barnes will advise parents via text if this is the case. Please reply to the text so Linda knows you have received it.

Bucklebury/Woolhampton/Pangbourne. If these schools are closed during the school day children will remain the responsibility of their school and it is the schools responsibility to inform parents that children need collecting.

Sunshine club will collect the children after school if it is safe to do so. However, in the event of adverse weather and for the safety of both children and staff Sunshine Club may deem it unsafe to travel. Linda Barnes will inform parents by text immediately a decision is made. Please reply to the text so Linda knows you have received it.

After School Hours Closure

If weather deteriorates after school hours, Sunshine Club will contact all parents concerned and advise them to collect their children as soon as possible. However, the club will assist in looking after all children until parents can make it safely. Staff that live within walking distance will supervise club and allow staff that live further away to leave as soon as possible.

Sunshine Club Mobile No is : 07946 634694

Please ensure this is saved into your contacts on your mobile so you can keep in contact with us. Likewise, if you wish Sunshine Club to keep records of any other emergency contacts/contact numbers in addition to those already stated on your registration form we are happy to keep them.